

July 9, 2021

To Whom it may concern:

## RE: Doe, Jane

This letter will confirm that Jane Doe has been employed by School District No. 83 (North Okanagan-Shuswap) since February 22, 2013.

Aime currently works 25 hours per week at North Canoe Elementary School a Certified Education Assistant with an hourly rate of \$24.19. This is an ongoing, regular position.

Janhe's employment with the District is in good standing, and he should not on a probationary period.

If you require any further information, please do no the that to connect the Human Resources Department at 250 804 7842.

Yours truly,

Name Name Human Resources Specialist – Support caff

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c.c. Personnel File